



Request for Proposals

Primary Taxi Operator

February 23rd, 2026





RFP for Primary Taxi Operator

DESCRIPTION AND INSTRUCTIONS TO PROPONENTS



RFP for Primary Taxi Operator

SECTION 1: INTRODUCTION

- 1.1 The Deer Lake Regional Airport Authority Inc. (DLRAA) has implemented a ground transportation program that includes a Primary Taxi Operator and Shuttle Operators. The Primary Taxi Operator is the company authorized by DLRAA to have primary queuing for their taxis curbside immediately in front of the Arrivals area of the Air Terminal Building (ATB) at the Deer Lake Regional Airport (DLRA). The Primary Taxi Operator is also the only ground transportation service to solicit passengers within the ATB. Other approved ground transportation operators may perform prearranged pickups in the shared commercial parking area.
- 1.2 The work under this contract comprises carrying out the following ground transportation services as the Primary Taxi Operator:
 - a) Supply sufficient quantity of taxis for each arriving scheduled flight at the DLRA;
 - b) Monitor arrival times via DLRAA flight schedules, DLRA website, terminal displays and/or other means to accommodate actual arrival times and passenger capacities;
 - c) Supply taxis on call as specified herein;
 - d) Offer the highest level of professionalism and customer service to passengers; and
 - e) Meet all requirements set forth in the Vehicle **Operating Agreement 2026-02.**
- 1.3 The duration of this agreement is the term May 01, 2026, to April 30th, 2028 ("Agreement Term")



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SECTION 2: INSTRUCTIONS TO PROPONENTS

2.1 Proposed Timeline:

- a) Release of RFP: February 23, 2026
- b) Site Tour: March 24, 2026, 10:00 AM NST (**Non-Mandatory**)

Proponents wishing to attend shall confirm attendance no later than March 20, 2026, at 3:00 PM to info@deerlakeairport.com.

- c) Deadline for Questions: March 27, 2026, 3:00PM (NST)
- d) Deadline for receipt of response to RFP: April 03, 2026, 3:00 PM (NST)
- e) Notification of Successful Bidder: April 17, 2026
- f) Signing of Contract/Agreement on or before April 24,2026
- g) Primary Taxi Operation Commencement: May 01, 2026, 03:00 AM NST

If interested in the Request for Proposal full document, please contact info@deerlakeairport.com.